

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING  
JULY 23, 2019 - THE IROQUOIS CLUB  
BLOOMFIELD HILLS, MICHIGAN

MEMBERS J. Becher, V. Cooley, D. Darbyshire, D. Demrose,  
PRESENT: T. Landry, A. Lord, L. McCall, T. Meyer, P. Myles,  
(13) L. Royston, A. Swanger, C. Tribuzio, and G. Wooten

MEMBERS P. Boegner, C. Castiglione, S. Fladger, L. Graham,  
ABSENT T. Hatfield, A. Lockwood, P. Rosenkrands, B. Steeh,  
W/NOTICE: B. Stowe, W. Thibodeau, and D. Zaliwski  
(11)

STAFF: J. Llewellyn, D. Lake, and L. Rivard-Weston

OTHERS: Sherry Kless - Oakland County Michigan Works! Oak Park  
Shanell Shelby - Oakland County Michigan Works! Pontiac  
Lisa Straske - Oakland County Michigan Works! Southfield  
Denise Van Hee - Oakland County Michigan Works! Troy  
Jim Willis - JVS

The meeting was called to order at 8:10 a.m. by Chairperson Christina Tribuzio.

1. Welcome, Call to Order, and Introductions  
Christina Tribuzio welcomed those present and thanked them for coming.  
Ms. Tribuzio asked the guests to introduce themselves.

2. ROLL CALL - Quorum Established

3. Previous Minutes  
Motion by T. Landry, Supported by A. Swanger

RECOMMEND APPROVAL OF THE MINUTES FROM THE 5/14/19  
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. Manager's Report  
Jennifer Llewellyn introduced Leah McCall, Executive Director of the Alliance for Housing and Paul Myles, Senior Manager of Government Workforce Development and Training Programs of Magna International, Incorporated as the Board's two newest members.

Ms. Llewellyn updated the Board on the activities of the MWA.

Motions from the Executive Committee Meeting of 7/19/19:5. Reemployment Services and Eligibility Assessment (RESEA) Program Narrative and Allocation

Motion by A. Swanger, Supported by D. Demrose

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) PROGRAM NARRATIVE AND ALLOCATION FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019.

Motion Carried by Unanimous Voice Vote.

6. Program Year 2019 Workforce Innovation and Opportunity Act (WIOA) Service Center Operations Allocation

Motion by V. Cooley, Supported by T. Landry

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) SERVICE CENTER OPERATIONS ALLOCATION OF \$314,516.

Motion Carried by Unanimous Voice Vote.

7. Modifications to Program Year 2018 Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth Program Allocations

Motion by T. Landry, Supported by A. Swanger

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE MODIFICATIONS TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S PROGRAM YEAR 2018 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ADULT, DISLOCATED WORKER, AND YOUTH PROGRAM ALLOCATIONS.

Motion Carried by Unanimous Voice Vote.

8. Program Year 2019 Wagner-Peyser Employment Service Allocation

Motion by J. Becher, Supported by D. Demrose

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) PROGRAM YEAR 2019 WAGNER-PEYSER EMPLOYMENT SERVICE ALLOCATION OF \$1,453,212.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 7/19/19: (cont.)9. Program Year 2019 Capacity Building and Professional Development (CBPD) Allocation

Motion by P. Myles, Supported by V. Cooley

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S PROGRAM YEAR 2019 CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT (CBPD) ALLOCATION OF \$83,581.

Motion Carried by Unanimous Voice Vote.

10. Apprenticeship Success Coordinator (ASC) Allocation for the Period of January 1, 2019 through July 31, 2020

Motion by D. Demrose, Supported by A. Swanger

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S APPRENTICESHIP SUCCESS COORDINATOR (ASC) ALLOCATION FOR THE PERIOD OF JANUARY 1, 2019 THROUGH JULY 31, 2020.

Motion Carried by Unanimous Voice Vote.

11. Workforce Innovation and Opportunity Act (WIOA) Budget Information Summaries for Program Year 2019

Motion by V. Cooley, Supported by T. Landry

RECOMMEND THT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE FOLLOWING BUDGET INFORMATION SUMMARIES FOR PROGRAM YEAR 2019:

- THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ADULT PROGRAM;
- THE WIOA DISLOCATED WORKER PROGRAM; AND
- THE WIOA YOUTH PROGRAM.

Motion Carried by Unanimous Voice Vote.

12. Fiscal Year 2019 Michigan Advanced Technician (MAT2) Employer Training Grant Allocation

Motion by T. Landry, Supported by D. Demrose

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) FISCAL YEAR 2019 MICHIGAN ADVANCED TECHNICIAN TRAINING (MAT2) EMPLOYER TRAINING GRANT ALLOCATION OF \$131,250.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 7/19/19: (cont.)

13. Modification #1 to the Refugee and Immigrant Navigator Program Allocation for the Period of July 1, 2018 through September 30, 2019  
Motion by V. Cooley, Supported by T. Landry

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE MODIFICATION #1 TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S REFUGEE AND IMMIGRANT NAVIGATOR PROGRAM ALLOCATION FOR THE PERIOD OF JULY 1, 2018 THROUGH SEPTEMBER 30, 2019.

Motion Carried by Unanimous Voice Vote.

14. Modification #2 to the Community Ventures Program Allocation for the Period of July 1, 2018 through September 30, 2020  
Motion by A. Lord, Supported by T. Landry

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE MODIFICATION #2 TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S COMMUNITY VENTURES PROGRAM ALLOCATION FOR THE PERIOD OF JULY 1, 2018 THROUGH SEPTEMBER 30, 2020.

Motion Carried by Unanimous Voice Vote.

New Business:

15. Board Alternate Signatory  
Motion by J. Becher, Supported by V. Cooley

RECOMMEND THAT, FOR THE REMAINDER OF CALENDAR YEAR 2019, AND FOR CALENDAR YEAR 2020, THE WORKFORCE DEVELOPMENT BOARD DESIGNATE DAWNAREE DEMROSE, THE BOARD'S VICE-CHAIRPERSON, AS THE ALTERNATE SIGNATORY TO SIGN WORKFORCE DEVELOPMENT PLANS AND MODIFICATIONS FOR CHRISTINA TRIBUZIO, THE BOARD'S CHAIRPERSON.

Motion Carried by Unanimous Voice Vote.

- 16.&17. Nominations and Elections of Program Year 2019 (i.e., July 1, 2019 - June 30, 2020 Board Officers:

Secretary  
Treasurer

At the Board's May 14, 2019 meeting, Bob Steeh was nominated as Secretary. At the Board's July 23, 2019 meeting, no other nominations were made.

Motion by J. Becher, Supported by A. Swanger

RECOMMEND THAT NOMINATIONS FOR SECRETARY BE CLOSED, AND THAT A UNANIMOUS BALLOT BE CAST FOR BOB STEEH.

Motion Carried by Unanimous Voice Vote.

New Business: (cont.)16.&17. Nominations and Elections of Program Year 2019 (i.e., July 1, 2019 - June 30, 2020 Board Officers: (cont.)

Secretary  
Treasurer

At the Board's May 23, 2019 meeting, Tim Hatfield was nominated as Treasurer. At the Board's July 23, 2019 meeting, no other nominations were made.

Motion by J. Becher, Supported by T. Landry

RECOMMEND THAT NOMINATIONS FOR TREASURER BE CLOSED,  
AND THAT A UNANIMOUS BALLOT BE CAST FOR TIM HATFIELD.

Motion Carried by Unanimous Voice Vote.

18. Appointments to the Oakland County Workforce Development Board's Executive Committee

Motion by C. Tribuzio, Supported by A. Swanger

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD  
RATIFY THE APPOINTMENTS OF THE FOLLOWING  
INDIVIDUALS TO THE BOARD'S PROGRAM YEAR 2019  
EXECUTIVE COMMITTEE:

CHRISTINA TRIBUZIO  
DAWNAREE DEMROSE  
BOB STEEH  
TIM HATFIELD  
JACK BECHER  
PAULA BOEGNER  
TOM LANDRY  
PETER ROSENKRANDS  
ALICE SWANGER

Motion Carried by Unanimous Voice Vote.

Other Business:

Jennifer Llewellyn circulated an article published in the July 14, 2019 Detroit News for members to review. Ms. Llewellyn also distributed a response to that article for discussion by the Board.

Motion by T. Landry, Supported by A. Swanger

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD  
CO-SIGN THE RESPONSE TO THE JULY 14, 2019  
DETROIT FREE PRESS ARTICLE.

Motion Carried by Unanimous Voice Vote.

Jennifer Llewellyn informed the members that the Michigan Works! Annual Conference will be held from September 8-10 in Kalamazoo. If members attend the conference they can be reimbursed for their expenses by the Workforce Development Division.

COMMUNICATIONS:

1. April 8, 2019 Letter from Victor Cardenas, City of Novi re: Mona Diegel at Oakland County Michigan Works! Novi
2. April 22, 2019 Letter from Dawn Brookins re: Jeffrey Granat at Oakland County Michigan Works! Southfield
3. May 10, 2019 Letter from Karen Bral at Filta Environmental re: Jillian Geyman and Carolyn Miranda at Oakland County Michigan Works! Troy
4. May 13, 2019 Letter from Denise Lamanna at Oakland Manor re: Theresa Anthony at Oakland County Michigan Works! Pontiac
5. May 15, 2019 e-mail from Karol Jarvis re: Lisa Decaminada and Sarah Kropinski at Oakland County Michigan Works! Troy
6. May 22, 2019 Letter from Caryn Wells at Oakland University re: Shanell Shelby at Oakland County Michigan Works! Pontiac
7. May 30, 2019 Letter from L. Brooks Patterson re: the Oakland County Economic Outlook Luncheon
8. June 24, 2019 Letter from Alicia Fitchett at Kelly Services re: Yvette Hughes and Mona Diegel at Oakland County Michigan Works! Novi
9. June 24, 2019 e-mail from LaToya Jones re: Holly Bergstrom at Oakland County Michigan Works! Southfield
10. July 12, 2019 Letter from Kelli Burns at Lawrence Plastics re: Liz Rivard-Weston and the Business Resource Network
11. Note from Paul Galbenski at Oakland Schools regarding GoingPro in Michigan Signing Week

The above communications were received and filed by the Board.

PUBLIC COMMENT:

No comments from the public were made during the meeting.

The meeting was adjourned at 9:20 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

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Debbie Lake, Recording Secretary

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Secretary